

RESIDENTIAL EDUCATION & TRAINING PROGRAMME: AUGUST 2017 – JULY 2018

Listed below is the CWU Education & Training Dept. Alvescot Lodge residential programme for August 2017 – July 2018 which will assist branches in making necessary arrangements for students.

Applications to attend courses can be made at any time via the Branch Secretary. Letters to Branches and notices on the CWU websites will be issued periodically giving more information about each course. Successful applicants will not receive any paperwork until after the closing date for applications.

Reference to “TBC” (to be confirmed) denotes dates where courses / events will be scheduled that are currently subject to ongoing development.

DATE	COURSE	VENUE
AUG 2017		
31 July – 4	INTRODUCTION TO HEALTH & SAFETY PART 1	ALVESCOT
7 – 11	POSTAL AGREEMENTS & PROCEDURES	ALVESCOT
14 – 18	ESSENTIAL SKILLS FOR CWU REPS PART 1	ALVESCOT
21 – 23	MENTAL HEALTH AWARENESS	ALVESCOT
23 – 25	GRIEVANCE & DISCIPLINE	ALVESCOT
23 – 25	FINANCIAL SECRETARIES/TREASURERS	ALVESCOT
29 – 1 Sept	Bank Holiday HEALTH & SAFETY REFRESHER TRAINING	ALVESCOT
30 – 1 Sept	BRANCH SECRETARIES MODULE 2	
SEPT 2017		
4 – 8	EMPLOYMENT LAW WK 1	ALVESCOT
4 – 8	OCCUPATIONAL H&S WK 1	ALVESCOT
11 – 15	ESSENTIAL SKILLS FOR CWU REPS PART 2	ALVESCOT
18 – 22	ESSENTIAL SKILLS FOR CWU REPS PART 1	ALVESCOT
22 – 24	WOMEN'S LEADERSHIP (WEEKEND)	ALVESCOT
25 – 29	EQUAL RIGHTS IN THE CWU PART 1	ALVESCOT
25 – 29	UNION LEARNING REPS PART 1	ALVESCOT
OCT 2017		
2 – 6	INTRODUCTION TO HEALTH & SAFETY PART 2	ALVESCOT
9 – 13	ESSENTIAL SKILLS FOR CWU REPS PART 2	ALVESCOT
16 – 20	INTERMEDIATE HEALTH & SAFETY PART 1	ALVESCOT
23 – 27	ESSENTIAL SKILLS FOR CWU REPS PART 1	ALVESCOT
NOV 2017		
30 Oct – 3	INTRODUCTION TO HEALTH & SAFETY PART 1	ALVESCOT
6 – 10	ADVANCED SKILLS FOR CWU REPS PART 1	ALVESCOT
13 – 17	EMPLOYMENT LAW WK 2	ALVESCOT
13 – 17	OCCUPATIONAL H&S WK 2	ALVESCOT
20 – 24	POSTAL AGREEMENTS & PROCEDURES	ALVESCOT
24 – 26	PUBLIC SPEAKING (WEEKEND)	ALVESCOT
27 – 1 Dec	INTERMEDIATE HEALTH & SAFETY PART 2	ALVESCOT
27 – 1 Dec	ESSENTIAL SKILLS FOR CWU REPS PART 2	ALVESCOT
DEC 2017		
4 – 8	TBC	ALVESCOT
11 – 15	TBC	ALVESCOT
18 – 22	CLOSED	ALVESCOT
25 – 29	CLOSED	ALVESCOT
JAN 2018		
1 – 5	Bank Holiday	ALVESCOT
8 – 12	ADVANCED SKILLS FOR CWU REPS PART 2	ALVESCOT
15 – 19	ESSENTIAL SKILLS FOR CWU REPS PART 1	ALVESCOT
22 – 26	EMPLOYMENT LAW WK 3	ALVESCOT
22 – 26	OCCUPATIONAL H&S WK 3	ALVESCOT
29 – 2 Feb	INTRODUCTION TO HEALTH & SAFETY PART 2	ALVESCOT

FEB 2018		
5 – 9	ESSENTIAL SKILLS FOR CWU REPS PART 2	ALVESCOT
9 – 11	BLACK MEMBERS LEADERSHIP 1 (WEEKEND)	ALVESCOT
12 – 16	POSTAL AGREEMENTS & PROCEDURES	ALVESCOT
19 – 23	ESSENTIAL SKILLS FOR CWU REPS PART 1	ALVESCOT
26 – 2 March	INTRODUCTION TO HEALTH & SAFETY PART 1	ALVESCOT
MARCH 2018		
5 – 9	ESSENTIAL SKILLS FOR CWU REPS PART 2	ALVESCOT
12 – 16	ADVANCED SKILLS FOR CWU REPS PART 1	ALVESCOT
19 – 23	EQUAL RIGHTS IN THE CWU PART 2	ALVESCOT
19 – 23	UNION LEARNING REPS PART 2	ALVESCOT
26 – 30	Bank Holiday (TBC)	ALVESCOT
APRIL 2018		
4 – 6	Bank Holiday BLACK MEMBERS LEADERSHIP 2	ALVESCOT
9 – 13	INTERMEDIATE HEALTH & SAFETY PART 1	ALVESCOT
16 – 20	EMPLOYMENT LAW WK 4	ALVESCOT
16 – 20	OCCUPATIONAL H&S WK 4	ALVESCOT
23 – 27	INTRODUCTION TO HEALTH & SAFETY PART 2	ALVESCOT
23 – 27	ESSENTIAL SKILLS FOR CWU REPS PART 1	ALVESCOT
MAY 2018		
30 April – 4	POSTAL AGREEMENTS & PROCEDURES	ALVESCOT
7 – 11	Bank Holiday	ALVESCOT
14 – 18	ESSENTIAL SKILLS FOR CWU REPS PART 2	ALVESCOT
21 – 25	ADVANCED SKILLS FOR CWU REPS PART 2	ALVESCOT
28 – 1 June	Bank Holiday CHAIRING MEETINGS	ALVESCOT
JUNE 2018		
4 – 8	INTERMEDIATE HEALTH & SAFETY PART 2	ALVESCOT
11 – 15	INTRODUCTION TO HEALTH & SAFETY PART 1	ALVESCOT
18 – 22	INTERMEDIATE HEALTH & SAFETY PART 1	ALVESCOT
22 – 24	WOMEN'S LEADERSHIP (WEEKEND)	ALVESCOT
25 – 29	ESSENTIAL SKILLS FOR CWU REPS PART 1	ALVESCOT
JULY 2018		
2 – 6	POSTAL AGREEMENTS & PROCEDURES	ALVESCOT
9 – 13	INTRODUCTION TO HEALTH & SAFETY PART 2	ALVESCOT
16 – 20	ESSENTIAL SKILLS FOR CWU REPS PART 2	ALVESCOT
23 – 27	INTERMEDIATE HEALTH & SAFETY PART 2	ALVESCOT

Branches are reminded that additional support can be given where students encounter learning differences. For example, if individuals are dyslexic, additional resources, formats and aids are available. For more information, please contact the E&T Dept.

Yours sincerely,

TRISH LAVELLE
Head of Education & Training